



NATIONAL MUSEUM
OF THE
MARINE CORPS

National Museum of the Marine Corps
18900 Jefferson Davis Highway
Triangle, Virginia 22172-1938

Object Donations to the National Museum of the Marine Corps

Thank you for your interest in the National Museum of the Marine Corps. Our mission is to collect, preserve, and exhibit objects related to the history of the Marine Corps. If you are interested in making a donation of objects or archival material, we ask that you contact the appropriate curator or archivist. You may use the attached staff listing to locate the appropriate staff member to handle your request. If you are unsure of who to contact, please contact the Registrar, who will ensure that you are connected with the appropriate person.

Object donations are handled by the curatorial staff at the National Museum of the Marine Corps. If you would like to make an object donation, we ask that you submit an inventory and photographs of the objects you wish to donate. We also ask that you provide the service history of the Marine that utilized the objects. If you have photographs of the Marine in service, as well as any background history on the objects themselves, please provide as much information as possible. The more photographs and background you are able to provide, the better we are able to assess the donation.

Archival donations are handled by the USMC Archives and Special Collections at the Gray Research Center. An archivist will be happy to assist you with this type of material, and will be able to explain their donation procedures in detail.

If the curator decides that they would like the objects shipped to the museum, the Office of the Registrar will contact you directly. The Registrar will provide you with a Temporary Custody Receipt and an address to ship the object. **Please do not send any objects or archival material without consulting the appropriate staff member first. All donations must be accompanied by a signed Temporary Custody Receipt.**

Thank you for visiting the Museum and considering us as a repository for your keepsakes. We look forward to hearing from you.

Donor and User Information

Donor information:

Name: _____
Current Address: _____
Phone Number: (Home) _____ (Cell) _____
Email: _____

Service member's information, if known and if applicable:

Name and Rank: _____
Birth Date/Place of Birth: _____
Dates of Service: _____
MOS: _____
Commands: _____
Campaigns/Duty Stations: _____

Items being offered for donation:

(Continue on reverse if needed)

Associated history and information:

(Continue on reverse, if needed.)